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| <p style="text-align: center;">LAUC-I Executive Board Meeting Monday, January 8, 2007 * 10:00-12:00 p.m. * LL110 Approved 2/5/07</p> |
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Present: Wilson, Grahame, Jazayeri, Collins, Harvey, Hildebrand, Murphy, Yu

1. Agenda Review – added an update from the Dreamweaver Team to item number 4
2. Minutes for the December 5, 2006 Exec Board Meeting were approved with corrections including changing text in item #8 to an action item

Report on Action Items – Harvey

Item #8 – Action Item – Yvonne sent out message about the Holiday donation to Libri Foundation

3. Financial Report – No formal report
4. LAUC-I Committee Reports
 - **Academic Librarianship** – None, Smyth absent
 - **Professional Development** – Abraham reported that the Committee will meet this Thursday and will discuss the Kudos Award proposal and research grants. So far there have been no research proposals from UCI.

Board members discussed the Kudos Award and gave suggestions to Abraham for consideration by the Committee

- **Program Committee** – Ryan reported that the Committee met and discussed possible programs including one on Web 2.0 and ideas submitted by Colby from CNI
- **Elections and Nominating Committee** – Kay reported that they will be seeking senior librarians to run for Chair-Elect, Secretary and the LRC

Action Item: Kay will submit an election calendar by the next meeting, February 5

- **LRC** – Wanda had nothing new to report

- **Dreamweaver website team** progress report: Vicki reported that the team met and submitted some preliminary recommendations including:
 - Need to clarify the extent of LAUC-I Secretary's responsibility for the website. Is it to add the current agendas, minutes, roster, etc or is it to be webmaster of the site ?
 - If not webmaster – then who has responsibility for the site ?
 - Updating and adding links to the website should be simplified by using php to create web-forms/templates that could easily used by the LAUC-I Secretary. This would eliminate the need to use Dreamweaver.
 - There needs to be a section for each Subcommittee where all documents related to that Subcommittee could be located. If php webforms were used the chairs of the subcommittees could link their documents
 - Need to determine who has oversight for adding new material to the site – and establish a process for submission and approval
 - All of the links under the “Other Links” section need to be examined for both relevancy and to make sure the links still work

5. Agenda for next General Membership Committee: Due to a conflict with a bibliographer interview we discussed rescheduling the meeting. We agreed to try to change the time of the meeting to 12:20-2:15

Items for the meeting include:

- Faculty profiles
- Election calendar
- Introduction of new librarians

6. Agenda for February 12 LAUC-I Exec Board and Admin Council meeting : items to include:
 - Kudos award –proposal
 - Website update and need to IT help